

APPLICATION FORM

Please note all questions should be answered where possible

1. What position are you applying for?.....
What length of notice does present employer require?

2. Personal Details

Surname Forename/s

Address

..... Postcode

Tel (Home) Tel (Mobile)

National Insurance Number

3. Do you have any current driving licences?

No Provisional Full HGV PSV FLT

Do you have any current endorsements? (give details)

Do you enjoy good health? Yes No

Do you have any disabilities, which may affect your application? Yes No

If yes please provide details

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4. What are your personal interests and hobbies?

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Do you hold any offices with any social/sports clubs, voluntary organisations etc? If yes please provide details:

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5. Have you ever been convicted of a criminal offence? Yes No

If Yes please give details:

(Declaration subject to the Rehabilitation of Offenders Act)

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6. Previous Employment History

Please provide details of your recent employment history (your most recent employment details FIRST please)

Name of employer: **Type of business:**

Address:

Please state the length of your employment: years months

Rate of pay: £.....per week/month/annum

Job title:

Duties/responsibilities:

Reason for leaving:

Name of employer: **Type of business:**

Address:

Please state the length of your employment: years months

Rate of pay: £.....per week/month/annum

Job title:

Duties/responsibilities:

Reason for leaving:

Name of employer: **Type of business:**

Address:

Please state the length of your employment: years months

Rate of pay: £.....per week/month/annum

Job title:

Duties/responsibilities:

Reason for leaving:

7. Please nominate 2 referees whom you give permission for Plaxton Ltd to contact in support your application for employment (please note 1 referee must be from your current or a previous employer)

Name:

Name:

Address:

Address:

.....

.....

Occupation:

Occupation:

Telephone No:

Telephone No:

8. Education History

Schools attended from age 11	Examination (subjects/results)
Further Education, Training & Work Based Qualifications	Examination (subjects/results)

9. Have you served a recognised craft apprenticeship?

Yes

No

If Yes, please give details:

Trade

Name of organisation where apprenticeship served:

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If No you can tell us about your skills, knowledge and experience in section 10.

